

If you need assistance filling out your application, need an interpreter or need assistance due to a disability, please contact our office at 770 536 1294 or email us at gainehousing@gainesvillehousing.org

Gainesville Housing is Smoke-Free



Smoking is not permitted in individual apartment homes or common spaces of any Gainesville Housing Authority communities or facilities

Our Mission

Is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes: utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

The Gainesville Housing Authority will provide reasonable accommodations to people with disabilities so that they can participate in our programs.

Apply for Housing Assistance

Currently we are accepting applications for Low Income Public Housing via online, Fax or Mail.

Apply online visit our website at

www.gainesvillehousing.org

Apply by Fax please fax to (770) 536 5150

Apply by mail at

P.O. Box 653
Gainesville, GA
30503.

Our Housing Program

Low Income Public Housing

Our Public Housing Units are located throughout Gainesville, GA. Most public Housing residents pay 30 percent of their monthly adjusted income for rent. The Gainesville Housing Authority has established a site-based waiting list procedure for accepting and processing applications. Applicants may apply to be on one or all of our waiting lists. Please refer to the last page of this guide.

Qualifying for Assistance

There are five eligibility requirements for admission to public housing:

- Qualifies as a family,
- Has an income within the income limits,
- Meets citizenship/eligible immigrant criteria,
- Provides required documentation including Social Security numbers, and
- Signs consent authorization documents.

In addition to the eligibility criteria, families must also meet the Housing Authority's screening criteria in order to be considered suitable to be admitted to public housing.

Waiting List Process

1. Apply for Housing

After you turn in your application, your name will be added to the waiting list(s) you selected. Position on the waiting list is based on date and time of your application as well as you preference type and waiting list(s) selected. Every property is part of a waiting list that varies in length and age.

Placement on the waiting list does not indicate that an applicant is eligible for housing assistance. You should not make any plans to move or end your present tenancy until you receive a

written offer of housing from The Gainesville Housing Authority.

2. Full Application Interview

You will be screened for suitability and eligibility when your name is close from reaching the top of the waiting list. At this time we will notify you in writing regarding an appointment for you to come and complete an initial interview. You will be require to provide a list of documents showing your eligibility for the preference you selected as well as proof of the number of household members. Please refer to your appointment letter for complete list of documents

that you will need to provide for this appointment.

3. Approval or Denial

Upon successful completion of the screening process, if your application is approved your name will be placed on the ELIGIBLE list. You will be contacted for a unit when your name is reached and a unit is available based on the size and the location that you require.

If your application is denied we will notify you in writing and you will have the opportunity to appeal.

What is my “Number or Position” on the waiting list

Please do not check the status of your application. The Gainesville Housing Authority does not give applicants their “number or position” on the waiting list. This number changes daily due to new applicants and changes in preference for existing applicants.

IMPORTANT! The Gainesville Housing Authority does NOT do emergency placement.

Waiting List Preference

As part of our application process, we require that you inform us if you are declaring a preference for admissions to our program. You

will be required to provide proof of your eligibility for the category that you choose. This agency has adopted ranking preferences for the following:

CATEGORY 1

Working families as defined by those families whose Head of Household and/or Spouse have been working full-time (35 hours/week) for a minimum period of 9 months (documented wage earnings). Applicants whose head of household or Spouse are elderly and/or disabled will qualify for this reference and will be given additional preference for 1 bedroom units over other families. Those who have been Involuntarily Displaced due to a Federally Declared Disaster.

CATEGORY 2

Working Family. At least one family member (must be family head or spouse) who is employed at least 15 hours per week (9 months of documented wage earnings) or enrolled in a secondary education program full-time. Victims of Domestic Violence who have actively

participating for 60 days in a residential Domestic Violence Shelter.

CATEGORY 3

The Head of Household or Married Spouse is actively participating in a family treatment court including Drug/DUI courts, and/or Juvenile Courts Recovery Program and Mental Health services. These individuals must have provided documentation demonstrating progress towards meeting goals and remaining actively involved in their Court Ordered Counseling (A referral form will be required from the courts). Veterans and veteran’s families and those who live and/or work in Hall County. Youth in foster care that have aged out and are continuing education and job training through DFCS program.

CATEGORY 4

All other eligible applicants.

Note: Families being relocated due to displacement as a result of the City of Gainesville’s Code Enforcement Efforts and/or local redevelopment efforts that qualify for a preference will be given priority over other families within the same qualifying Category.

Reporting Changes/Updating Application

After submitting your application, you will only be able to make changes in person at our main office located at 750 Pearl Nix Pkwy Gainesville, GA 30501 or by writing to GHA at P.O. Box Any changes with income, household members or contact information (address/phone#)

should be reported in writing to the main office within 14 calendar days of the change, please include the head of household complete name and social security number on any correspondence. **No changes will be made over the phone.** Missed deadlines or appointments due to incorrect contact information will result in the application being withdrawn **NO EXCEPTIONS.**

Also please note that you will be notified by mail when your name comes close to the top of the waiting list or if we are updating our files. If you do not respond to our notifications, or your letter is returned undeliverable, or without a forwarding address your **name will be removed from the waiting list(s)**

How Many Bedrooms?

To avoid overcrowding and prevent waste of space, dwellings are to be leased in accordance with the occupancy standards set forth below. Use this chart to choose properties based on the size of your family.

Bedroom Size	Number of Persons	
	Minimum	Maximum
0	1	1
1	1	2
2	2	4
3	3	6
4	4	8
5	5	11

What Information will I need to apply?

Before you begin the application process, please have available:

- A current mailing address and telephone number where we can reach you
- Social Security Numbers for all the members of your household
- Complete name and date of birth for all members of your household
- The value of all household assets (for example, bank accounts, investments and real state)
- Monthly income source and amount for all the members of the household

IMPORTANT! You must fully complete your on-line application to have your name added to the waiting list.

HOUSING LOCATIONS: WHERE TO FIND OUR PROPERTIES

WAITING LIST NAME	PROPERTY ADDRESS	NUMBER OF BEDROOMS					Bathtub	Walking Showers	Accessible Units	Comment
		0	1	2	3	4				
Melrose Community	854 Davis Street	0	18	48	36	11	1	✓	0	Flat/2 story
	829 Will Street	0	0	0	2	3	1	✓	0	2 story
Harrison Square	815 Harrison Square	0	0	30	29	14	2	✓	4	Flat/2 story
	1120 Jesse Jewel S.E. Pkwy	6	6	2	11	0	0	✓	1	Flat/2 story
Scattered Sites 1	926 Rainey Street	6	4	2	0	0	0	✓	1	Flat
	320 Tower Heights Rd.	6	18	8	0	0	0	✓	1	Flat
	835 Summit Street SW	0	0	12	6	0	0	✓	0	Flat/2 story
	638 Banks Street SW	0	4	4	2	0	0	✓	0	Flat/2 story
	628 Johnson Street SW	0	0	0	3	1	0	✓	3	Flat
	826 Pine Street SW	0	2	0	0	0	0	✓	1	Flat
Scattered Sites 2	925 MLK Drive SW	0	5	4	0	0	0	✓	2	Flat
	1021/1041 Collins Street	0	6	0	0	0	0	✓	0	Flat
	1170 Athens Rd.	0	0	18	4	0	0	✓	4	Flat
	1155 Mill Street	0	0	22	6	0	0	✓	1	Flat